



FY2025 PROPOSED BUDGET

Finance Department, Unallocated and Civic Support

April 23, 2024

Finance Department ~ Budget Summary



	2022-23 ACTUAL	2023-24 ADOPTED	2023-24 PROJECTED	2024-25 PROPOSED
<u>EXPENDITURES</u>				
SALARIES	\$ 1,900,966	\$ 2,084,373	\$ 2,084,373	\$ 1,956,282
FRINGE BENEFITS	965,564	1,081,908	1,081,908	1,013,365
PURCHASED SERVICES	2,345,934	2,135,921	2,195,423	2,535,402
SUPPLIES & MATERIALS	79,086	132,353	118,500	135,500
OTHER	690	600	600	800
OPERATING EXPENSES	-	-	-	-
TOTAL	\$ 5,292,241	\$ 5,435,155	\$ 5,480,804	\$ 5,641,349



Finance Functions

- Finance Administration
- Purchasing Agent for City and School
- Municipal Court Support
- Collections Department
- Assessment
- Information Technology and Communications
- City Accounting and Payroll
- School Accounting and Payroll



Major Projects and Issues

- ERP Implementation – Phase 1 complete; Phase 2 in process and Phase 3 began in February 2024 (overlaps Phase 2)

Phase 1 was accounting, purchasing, accounts payable (City and School)

Phase 2 will replace tax and utility billing and collections systems

Go-live date July 1, 2024

Phase 3 is human resources and payroll (City and School)

Go-live date April 1, 2025

Finance

- Total Budget is \$5.6M compared to \$5.4M in prior year
- IT Division consists of 50% of Finance Budget - \$2.8M
- Salaries and Benefits, excluding IT, \$2.6M
- Expenses other than personnel and excluding IT, \$105k
- IT Salaries and benefits is \$272k

Unallocated Expenses

- Transfer to School 2.0% increase in FY25 for a total of \$28,381,115
- Public Library Operation 2.0% increase in FY25 for a total of \$2,052,332
- Next assessment revaluation in FY26 (every 3 years).

Fiduciary

- OPEB: Required actuarially contribution \$6.5M funded through transfers to OPEB Trust (\$3.25M) and monies funded in the operating budgets of school and city (\$3.01M) for a total of \$6.26M – 97% funded.
- Police Pension: Required actuarially contribution \$4.81M compared to \$3.85M in prior year. Increase the result of retroactive salary adjustments and decreasing employee contributions due to the plan being frozen.
- Fire Pension: Required actuarially contribution \$7.67M compared to \$7.46M in prior year.

Other Reserves

- Severance Benefits – defined by contracts - \$350K
- Worker’s Comp - \$325K in each year
- Annual Leave Sell Back - \$400K each year
- Salary Adjustments and Vacancy Factors – nets to (\$491K)
- Self Insurance of \$200k – used for deductibles, appraisals and other legal costs
- Debt Service of \$7.7M – Principal Repayment on School Bond doesn’t begin until FY2026
- Council Contingency of \$100K only used with Council authorization

Civic Support

- Civic Support remained consistent with prior year levels with the exception of the removal of \$18,000 for Aquidneck Island Planning Commission.
- Total proposed FY2025 Civic Support amounts to \$250,050 compared to \$278,050 in FY2024 .